



8<sup>th</sup> May 2023

Dear Councillor,

You are summoned to attend a meeting of North Hill Parish Council on Monday 15<sup>th</sup> May 2023 2022 at 8.00pm in the Village Hall.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues, they would like to raise that they contact the clerk prior to the meeting so that we can best manage them.

Please remember that the time allotted for Matters of Community Concern is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Adele Jones, Clerk to the Council

Members of the public are welcome to attend the meeting. However, we would like those attending to register prior to the meeting by emailing the Parish Clerk. Email: [northhillparishcouncil@btinternet.com](mailto:northhillparishcouncil@btinternet.com)

## AGENDA

1. TO RECEIVE APOLOGIES
2. MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS
3. PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY
4. TO RECEIVE AND APPROVE THE MINUTES OF THE 17<sup>th</sup> APRIL 2023 FULL COUNCIL MEETING
5. ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA
6. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING
  - 6.1 **PA23/02686** Proposal Erection of new 4-bedroom detached dwelling with detached garage and home office. Sorrento Coads Green Launceston Cornwall Mr & Mrs S Parker
7. TO REVIEW CORRESPONDENCE AND TO AGREED RESPONSES REQUIRED
  - 7.1 Zurich Insurance Renewal
  - 7.2 Clerks Resignation
  - 7.3 Coads Green Community Centre – Grant
  - 7.4 Kings Coronation Medals – Delivered

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- 7.5 Biffa Tony Milton 2023/2024 Collections
- 7.6 Play Area Inspection Report
- 7.7 Roundabout – Kompan
8. TO REVIEW ACTION AND APPROVE THE CLERKS REPORT
- 8.1 Flashing signs Coads Green
- 8.2 Congdons Shop layby Resurfacing
- 8.3 Tenders for Play Area Repairs
- 8.4 Financial Risk Assessment Policy – Adopt 2023/2024
- 8.5 Standing Orders Policy – Adopt 2023/2024
- 8.6 Code of Conduct Policy – Adopt 2023/2024
- 8.7 GDPR Policy – Adopt 2023/2024
- 8.8 Complaints Procedure Policy – Adopt 2023/2024
- 8.9 Financial Regulations Policy Draft – Adopt Policy
9. APPROVAL OF THE LIST OF PAYMENTS FOR MAY 2023 & TO RECEIVE MARCH/APRIL 2023 BANK STATEMENTS
- 9.1 Bank Statement as of 15<sup>th</sup> May 2023
- 9.2 Authorisation of Expenses Rospa £119.40, Zurich Insurance £370.78, Clerks Wages £719.64
10. TO REVIEW MONTHLY BUDGET RECONCILIATIONS
- 10.1 Budget Sheet Attached
11. TO REVIEW MONTHLY RAG (Red, Amber, Green)
- 11.1 RAG Sheet attached
12. REPORT FROM CORNWALL COUNCIL WARD MEMBER COUNCILLOR PARSONS
- 12.1 Shared Prosperity Funding opportunities
13. TO REVIEW DETAILS FOR NORTH HILL PARISH COUNCIL CEMETERY
- 13.1 Review of Planting of the Saplings “Thank You” for those whom attended.
14. ITEMS FOR INCLUSION AT THE NEXT MEETING
15. DATE & TIME OF NEXT MEETING: MONDAY 12<sup>TH</sup> JUNE 2023 AT 7.30PM